# Cómo escribir un currículum vítae y ser entrevistado: Ejemplo Silicon Valley

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Co-Chair OMG DDS SIG

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Granada- 31 Mayo 2011

# Objetivos deseados



### Conseguir trabajo...

- ... Interesante
- ... Con oportunidades de crecimiento y futuro
- ... En una empresa dinámica y de calidad
- ... Donde se nos valore, reconozca, recompense

Maximizar & Optimizar la oportunidad de cada persona

Me Inc.

# ¿Qué busca la empresa?



1. Actitud y Talante

2. Talento y Excelencia

Nótese el orden

3. Interés

4. Conocimiento y Experiencia

### Aviso



- Lo que voy a decir se aplica a empresas del Silicon Valley
- También a otras empresas de alta tecnología en el extranjero...
- Sobre todo en situaciones donde las empresas buscan talento
- Según el lugar la cultura puede ser distinta...

# Etapas:



- Preparación
- Planificación
- El currículum vítae
- La entrevista
- La negociación

# Preparación



- El master y sobre todo el doctorado debería establecer el puente con la empresa y tecnología:
  - Qué se estudia
  - Cómo se estudia
  - Prácticas y Proyectos
  - Prácticas en empresas
  - Iniciativas
  - Actividades extra
  - Trabajos en grupo
  - Tecnologías utilizadas
  - Relaciones con empresas y productos
  - Posición de liderazgo en un campo
  - Idiomas : Inglés

## Material de soporte: Aprovechar lo que ofrece Internet



- Desarrollar páginas web <u>personales</u> en las que se explique cada proyecto
- Incluir demos interactivas
- Crear vídeos con demos de proyectos
- Trabajos & memorias accesibles vía internet
- Proyectos en google code con documentación y código fuente

Hacer un hábito de desarrollar este material durante la carrera y proyectos.

Ejemplo: <a href="http://code.google.com/p/tazio/">http://code.google.com/p/tazio/</a>

### Planificación



- Saber lo que se quiere...
  - Profesionalmente
  - Personalmente
- ... y lo que se puede...
  - Conocerse: puntos fuertes y débiles
- Identificación de
  - oportunidades y etapas
  - áreas / empresas / localidades
  - contactos, conferencias
  - empresas pequeñas del campo → hay más oportunidades!
- Oportunidades de Networking y pedir consejos...
  - Hablar de forma informal con gente que puede ayudar

# El currículum vítae



### • Objetivo: LA ENTREVISTA ... y punto

- 1 página, 2 máximo
- De cada 10 curricula entrevisto a una persona...

### Debe responder las siguientes preguntas:

- Por qué soy la persona ideal para ese trabajo o empresa?
- En qué destaco? Por qué soy especial, único?
- Apuntar a la información adicional

### Comunicar:

- Interés, Entusiasmo y Pasión notas, descripción de proyectos
- Ambición de hacer cosas -- Actividades extra, liderazgo, acción
- Capacidad de conseguir objetivos -- Éxitos en cualquier campo
- Madurez personal / profesional -- actitud humilde y de equipo
- Conocimientos y Experiencia relevantes Qué necesita la empresa?

# El currículum de recién graduado



### Objetivo (Objective)

Un simple párrafo: Flexibilidad, Ambición, Interés por el trabajo

### Educación (Education)

Qué, dónde, cuánto tiempo, asignaturas claves, NOTAS!

### Experiencia / Proyectos (Experience)

- Elegir las claves. Un párrafo por proyecto o trabajo.
- Dónde / cuándo. En qué consiste. Qué hiciste TÚ en concreto.

### • Cualificaciones: Qué te cualifica para ese trabajo?

- Lo que has aprendido: Lenguajes de programación, técnicas de desarrollo, herramientas de software, disciplinas de aplicaciones
- Tus características y carácter: trabajo en equipo, motivación, dispuesto a trabajar duro, ...
- Lenguajes: Inglés, etc.

### Logros (Accomplishments)

- Cosas que demuestren tu talento y personalidad. Premios, actividades extra curriculares.
- Explica las cosas. No es la ocasión para ser humilde.

### Cosas a hacer



- Incluir asignaturas claves y notas
  - Explicar lo que significan e.g. porcentaje
- Explicar que hiciste en cada proyecto
  - Que quede claro lo que hiciste TU
  - Tambien indica si hubo trabajo en equipo y tu role
  - SI trabajaste a destajo... dilo!
  - Si quedasteis orgullosos del resultado... mendiona y explica!
- Incluir referencias para encontrar informacion adicional
  - Paginas de web, videos, trabajos/presentaciones
- Explicar tus logros y porque son significativos
  - Si tienes una beca. Indica cuantas se otorgan
  - Si te han dado un premio. Indica porque es importante
  - No hay que ser humilde aquí. La gente no lo espera/entiende

### Cosas a evitar



- Divagar con los objectivos
- Mencionar miles de acrónimos y tecnologías
- Mencionar muchos proyectos de forma superficial
- Aburrir al revisor
- Ocupar más de 2 paginas
- Emplear formatos que hagan mal uso del espacio
- Incluir detalles irrelevantes (e.g. Evaluaciones detalladas del nivel de idiomas y programación en distintos lenguages)
- Mencionar cosas sin contexto que dificulten la comprensión
- Incluir foto (en curriculum a USA)
- Errores gramaticales

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DEEEDENCES

tamilable mean exercise

Se repite el esquema:

- -Qué hizo personalmente
- -Qué técnicas aprendió
- -Qué herramientas uso

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### OBJECTIVE

### **EDUCATION** 1997-present

### Conocimientos relevantes:

- -Lenguajes programación
- -Sistemas operativos

### **EXPERIENCE** Summer, 1999

### -Otros dominios:

### -hardware/software

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- Voice-activated surgical equipment project. For project Hermes, conducted evaluation and auditing of various equipment such as shaver, light source, camera and printer utilizing the technology of personalized voice card. Completed several MSDOS-based computer programs using C language to simulate the voice commands for testing purposes.
- 888 Digital Video Camera. Developed programs to serially communicate through a computer to the camera using standard RS232 technology. Involved in the development of the digital video signals using ADC and DAC outputting NTSC, PAL, VGA and RGB format.

### Summer, 1997

### XXX Corporation http://www.ooo.com Someplace, CA Retail Sales Representative

Responsible for assisting customers, promoting sales and maintaining an efficiently operating and organized environment in the electronics department of TechMax.

#### QUALIFICATION

Expert in C and Java programming language and understanding of HTML, Basic, Lisp, Assembly Language and computer serial communication.

NAME

Thorough knowledge of operating systems such as Windows 95/98, NT, Macintosh OS and Solaris along with skills in creating and maintaining web pages.

Ability of Digital/Analogue circuit analysis as well as design and debugging.

- Experience with FPGA, Digital data transmission and display, logic simulation as well as computer aided design such as Xilinx and Protel.
- Skilled in software such as Matlah, Mathmatica and CAD design.
- Fluent in Chinese and English.
- Hard working and excellent at working in a team.
- Enthusiastic and quick to learn new things.

#### **ACCOMPLISHMENT**

- Starter on the XXX Varsity volleyball team.
- Selected by Volleyball Monthly to be the "Fabulous 50" list of the top prep volleyball players in the nation in
- Led Club volleyball team Nike to 2<sup>nd</sup> place finish at 1997 nationals.
- Recipient of Highest Academic Honor Roll in high school with GPA of 3.9.
- Recipient of the XXX YYY Scholarship based on academic and athletic merit.
- Member of the National Honors Society.
- Member of DECA chapter of marketing.
- Member of Youth United Way and participant in community volunteer events.

Address City, Country +x (xxx) xxx-xxxx (Heme) +x (xxx) xxx-xxxx (Mebile) xxx@yyy.zzz

OBJECTIVE

Obtain an intern position in research and design of engineering department.

**EDUCATION** 

1997-present

Stanford University, Palo Alto, California BS Electrical Engineering

Class of 2001. Focusing in the field of Computer Hardware and Software

### Herramientas, tecnologías

EXPERIENCE Summer, 1999

XXX Interventions Incorporated <a href="http://www.yyy.com">http://www.yyy.com</a> Someplace, CA Manufacturing Engineering Assistant

- ElectroThermal Arthroscopy RF Generator. Coordinated the complete production of the first 25 units built in-house by myself. The minimally invasive equipment utilizes Radio Frequency thermal energy delivery. Also upgraded software and hardware components of older versions of Generator.
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### EXPERIENCE Idiomas:

### - Al punto, sin detalles irrelevantes

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Aspectos de personalidad

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Member of the National Honors Society.

- Member of DECA chapter of marketing.
- Member of Youth United Way and participant in community volunteer events.

Born in XXX, DD Month YYYY

Nationality: XXXX

Driving Licence.

⋈ nn, Street (Ch. nnn)

⊲ Steet NN, P° E ddddd CITY ⊜ ddd-ddd-dddd

### ACADEMIC TRAINING AND COMPLEMENTARY EDUCATION

2010-2011 University Name

Double Degree specialising in Communications and Informatics.

Expected graduation in YYYY.

Oct-Dec 2010 Project: Study of the GSM packets loss effects over an IP channel.

2085-2089 University Name.

Speciality: Communications and Radio. Courses of Commutation, Networks,

Computers' Architecture and Electronics.

Project NNNN (Learn from Video Extensive Real ATM Gigabit Experiment)

organised by the University of YYYY, XXXX and ZZZZ.

Monitor in SW laboratories.

Collaboration with the Telematics Department for the creation of its Web site.

Robotics Workshop in collaboration with the IEEE's student branch in CCCC.

2007-2008 March-April 2007

Nev-Dec 2008

2085-2099

2005 Access to University.

### PROFESSIONAL EXPERIENCES

October 2008- April 209 Company Name

Six months training period in the Commercial Department making

configurations of UNIX solutions for clients like YYY, ZZZZ, KKK, UUUU

Or TTTT.

### LANGUAGES AND COMPUTER ABILITIES

Spanish Mother Tongue.

English Fluent, "First Certificate" and "Upper Level of Madrid's High College of

Languages. Two stays at the USA and one in Ireland during the summer.

French Fluent.
German Beginner.

Operating Systems: UNIX, Windows 98, Windows NT, MS DOS.

Automation: Word, Excel, Matlab, Pspice, Maple and Microstation.

Languages: Java, SQL, TPascal, ASM du Motorola 68000 et 68HC11, C, C++, Visual C,

Html.

### OTHER ACTIVITIES

Listener in the conferences: "The Telecommunications History" and "The Teleservices, Present and Futur". IEEE International Student Member.

Member of the Theatre, Culture and Cinema clubs of the school.

Sports (tennis and swimming) and Literature.

Experience as Maths, English and Spanish teacher.

Born in XXX, DD Month YYYY

Nationality: XXXX Driving Licence.

Street nn. nnn)

XXXXX CITY add-ddd-dddd

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2087-2088 March-April 2007

Nev-Dec 2005

2088-2089

**English** 

Access to University.

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October 20#8- April 299 Cempany Name

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### Formato desperdicia espacio **Detalles irrelevantes:**

- -2 direcciones, carnet de conducir
- -Fecha de nacimiento

Born in XXX, DD Month YYYY

Nationality: XXXX

Driving Licence.

Street nn. nnn)

xxxxxx CITY add-ddd-dddd

NN, Steet ddddd CITY add-ddd-dddd

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ACADEMIC TRAINING AND COMPLEMENTARY EDUCATION

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### Falta de información:

- -Calificaciones/notas
- -Asignaturas principales
- -Proyectos mencionados solo en título
- -No dice qué hizo personalmente

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Computers' Architecture and Electronics.

Project NNNN (Learn from Video Extensive Real ATM Gigabit Experiment)

organised by the University of YYYY, XXXX and ZZZZ.

Monitor in SW laboratories.

Collaboration with the Telematics Department for the creation of its Web site.

Robotics Workshop in collaboration with the IEEE's student branch in CCCC.

2088-2089 Robotics W 2087-2088

March-April 2007

2005 Access to University.

#### PROFESSIONAL EXPERIENCES

October 2008- April 209 Campany Naur

Six months training period in the Commercial Department making

configurations of UNIX solutions for clients like YYY, ZZZZ, KKK, UUUU

or TTTT.

### LANGUAGES AND COMPUTER ABILITIES

Spanish Mother Tongue. English Fluent, "First C

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Languages. Two stays at the USA and one in Ireland during the summer.

French Fluent.
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Automation: Word, Excel, Matlab, Pspice, Maple and Microstation.

Languages: Java, SQL, TPascal, ASM du Motorola 68000 et 68HC11, C, C++, Visual C,

Html.

### OTHER ACTIVITIES

Listener in the conferences: "The Telecommunications History" and "The Teleservices, Present and Futur". IEEE International Student Member.

Member of the Theatre, Culture and Cinema clubs of the school.

Sports (tennis and swimming) and Literature.

Experience as Maths, English and Spanish teacher.

No hay suficiente detalle...

-Qué aprendió

-Qué iniciativa demostró

Born in XXX, DD Month YYYY

Nationality: XXXX

Driving Licence.

Street nn. nnn)

xxxxxx CITY add-ddd-dddd email@xxx.ccc

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#### ACADEMIC TRAINING AND COMPLEMENTARY EDUCATION

2010-2011 University Name

Double Degree specialising in Communications and Informatics.

Expected graduation in YYYY.

Oct-Dec 2010 Project: Study of the GSM packets loss effects over an IP channel.

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OBJECTIVE

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EMPLOYMENT

09/98-present XXXX University, Laboratory for Intelligent Mechanical Systems

Someplace, IL

- Research Assistant Conducted extensive research in the field of robotics, control and dynamic simulation.
  - Formulated optimization algorithm and implemented PD control algorithm in Visual C++ for a collaborative robot (cobot) to follow the optimal paths for ergonomic manipulation.

04/96-07/98 Institute of XXXX

Someplace, P. R. China

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OK – Faltan notas

GOOD – Faltan notas

GOOD

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Address City yyv@xxx.cdu (XXX) XXX-XXXX (O) (yyy) yyy-yyyy (H)

OBJECTIVE

To seek a Software Engineer position related to research and development in the area of Simulation, Control system or Automation.

EDUCATION

1998-present XXXX University Someplace, USA

M.S. in Dynamics & Control, Department of Mechanical Engineering, August 2000,

YYYY University 1988-1993

Someplace, P. R. China

B.E. in Mechanical Design & Manufacturing (Major), July 1993 B.E. in Electronics and Computer Technology (Minor), July 1993

COMPUTER SKILLS

Operating Systems: WindowsNT/98, Unix, Dos.

- Languages: C/C++, Java, Visual Busic, HTML.
- Applications: MSOffice, Oracle, SolidWorks, AutoCAD, Matlah, Mathematica, Photoshop.

RELEVANT COURSES

- Data Structures and Data Management
- Design & Analysis of Algorithms
- Tools and Technology of the World-Wide Web
- Computer Vision, Robotic Manipulation
- Control Systems, Optimization, Digital Signal Processing
- Introduction to Database System, Advanced Database Systems

EMPLOYMENT

09/98-present XXXX University, Laboratory for Intelligent Mechanical Systems Someolace, IL Research Assistant

- Conducted extensive research in the field of robotics, control and dynamic simulation.
  - Formulated optimization algorithm and implemented PD control algorithm in Visual C++ for a collaborative robot (cobot) to follow the optimal paths for ergonomic manipulation.

04/96-07/98 Institute of XXXX

Someplace, P. R. China

Design Engineer

- Developed a real-time feedback control system with temperature and position sensing, I/O interface, stepper motor control.
- Developed GUI (Graphic User Interface) in Windows with C for the real-time control system.
- Event-driven programming, Multiple document interfaces, Windows elements.

PROGRAMMING PROJECTS

- Built a complete UNIX-based text editor in C.
  - Insert and Overwrite modes, Delete, Undo, Search and Cursor Movement functions.
- Implemented a single-user DBMS that can execute certain standard SQL queries in UNIX.
  - Implemented a buffer manager and a number of SQL relational manager and operators in C.
- Build an interactive edge detection software with Visual C++.
  - Implemented image filtering, thresh holding and edge detecting algorithms.

HONOR

Excellent Graduate of XXXX University (1993).

**PUBLICATIONS** 

- XXX, YYY, ZZZ, and UUU. "Experiments in ... ZZZ". Submitted to IEEE/RSJ International Conference on Intelligent Robots and Systems, Japan, October 2000.
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## Curriculum Vitae

#### PERSONAL DETAILS:

Name: Name
 Surnames: LAstname
 Date of Birth: dd MMM, yyyy

Nationality: FTFF

Address: Street. City NNNN. Country.

Telephone: +nnnmnnn (home). +nnnnnnnn (mobile)

E-mail: email@email.yyy

## EDUCATION AND QUALIFICATIONS:

1999 - 2003: University Name
 Bachelor of Science degree in Computer Science (3 years degree).

2003 - 2004: University Name
 Maîtrise d'informatique (4 years degree) with an Erasmus grant.

 2004 - 2007: University Name Master in Information Technology.

## LANGUAGES:

- Spanish: mother tongue.
- English: upper-intermediate level. TOEFL (CBT) 280.
- French: upper-intermediate level.

## WORK EXPERIENCE:

March 2006 – March 2007: web developer/administrator in the European Projects
department in the YYYY
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- -Faltan detalles de asignaturas
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## **NOT OK:**

- Pocas cosas y sin contexto

Faltan "accomplishments"

email@email.zzz Phone: xxx-xxx-x:	Street USX City, Country, Zipcode
OBJECTIVE	To secure a full-time position in infrastructure, systems or software development.
EDUCATION	
9/10- present	NNNN University, Somewhere, CA  Master of Science in Computer Science Conserverk: Computer N/Ws, Multimedia Networking & Communications, Advanced OS, Info. Retrieval & Distributed Databases, Computer Arch., Compilers, Algorithms, Automata & Complexity Theory, Cryptography, Internet Protocols
01/9-20/9	Namon University, Somewhere India Bachelor of Eng in Computer Science GPA: 3.95 Coursework: Software Engineering, Language Translators, Pacallel Processing, Simulation and Modeling.
EXPERIENCE	
01/10-present	Center of XXX, NNNN University Research Assistant
	Project: Design & Development of Ubiquitous Computing Environment for Engineering Services  Development of distributed/obiquitous computing environment to form an interconnected web of small devices that provide valuable information to people regardless of their location. Project development mainly in JAVA, VB
	<ul> <li>Developed converters from PSL to ifcXML and accXML and vice versa.</li> <li>Project: Increative Information Workspace()tim//www.nom.edu/url.bim)-Jaya/VC++</li> </ul>
	<ul> <li>Identified and implemented view/data controllers for controlling information viewed across applications and displays</li> <li>Developed parsers for conversion among different data formats used.</li> </ul>
06/09-09/10	CompanyName. (Internst Sustaining Group), Semeplace, CA Susumer Intern
	<ul> <li>Worked on an escalation raised by a customer of Sun where a bug was detected in the TFTP utility of SolarisOS 2.6.</li> <li>Architecture, design and implementation of the Internet Sustaining internal website. Implementation of HTML-based Lab Machine Reservation System using CGI-Perl and shell scripts, administrative tools to update websites using HTML entry forms. Review of webpages of different technologies supported by the group.</li> </ul>
	<ul> <li>Set up and restructure of Private Internet Lab. Installation of multi-boot partitions on different Sun servers, installation of complete private subnet including NIS services, boot server and routers using Sun OSes XXX to YYY</li> </ul>
09/00-12/00	Security Lab, Computer Science Department, Numm University Research Assistant Worked on a project for implementing Trust-Management mechanisms in Java/Jini Technology.
05/99-06/99	Cecce India Ltd., Someplace, India Summer Intern
	Underwent training for 8 weeks under the Project Impact, DOE, Govt. of India. Worked on two projects:  Software in Oracle 8 (SQL), Developer 2000, Forms 5 to appropriately distribute, manage, process guidelines that FAG receives daily from it's headquarters in Germany.
BBANTE/YEO	<ul> <li>Software in PRO°C to manage transactions concerning different fixed deposit schemes offered to FAG employees.</li> </ul>
PROJECTS 03/02 – present	Distributed Systems CS244B Nasus University Distributed Multiplayer Game, Mazewar - C/Unix
	<ul> <li>Object-Oriented RPC Cached File Access — C++/Unix Implementation of client and server prototypes for a distributed file system in which the files are accessed using an OORPC system and the UIO interface and the proxy objects implement file caching.</li> </ul>
01/02 - 03/02	Internet protocols and Standards – C/Unix  EE384A Nuon University Implementation of spanning tree protocol, GARP/GMRP and OSPF protocols.
01/02 - 03/02	Cryptography and Computer Security – C/Unix/OpenSSI CS255 Name University Implemented a Web-based authentication system similar to Microsoft Passport.
09/01-12/01	Computer Architecture and Organisation Verilog/Unix EE282 Nanu University Implemented Pipelining, Forwarding Paths and Hazard Detection in a RISC processor (MIPS).
09/01-12/01	Compiler Design - C++/Unix  CS143 Nasa University Implemented all phases of a compiler-lexical analysis through code generation-for a C++ like language 'Decaf'.
09/01-12/01	Design and Analysis of Algorithms - C/Unix CS161 Noon University



03/01-06/01 Web Navigation Assistant - C/JAVA/Shell Script/Unix CS347 Nasan University Developed web crawler and ran the 'Hubs and Authorities' algorithm to find top hob and authority pages for the user.

01/01-03/01 Computer Networks CS244A Naua University

FTP Client - C/Unix

Implemented an FTP utility transferring current and embedded directories and files up to a specified level deep

Implementation of a Reliable Transport Layer C/Unix Simulated the skiding window protoxol at the TCP layer over a UDP network layer.

1. Paint Program C/Unix
2. Polygon Scan Converter C/Unix
3. 3D Car Racing Video Game C/OpenGL/Unix 09/00-12/00 CS248 Nume University

02/99-04/99 Gas Station Database Management System Oracle/Developer2800 Manua University, India Developed RDBMS for Gas Station to amange accounts, quantity of fuels, customer information, other relevant features

04/98-06/98 Simulation of Sensex (Stock Exchange) C/WhNT Manua University, India

Gathered data from past records about rise and fall of Senses (Sensitive Index) due to different factors and run a simulation and generated graphs displaying variations in Sexuex subject to given proportions of different factors.

SKILLS

Programming Experience : Java, C, C++, Perl, XML, VC++, SQL (Oracle), HTML

Platforms : Unix, DOS, WinNT, Win9x

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ennil@ennil.zzz Street Phone: xxx-xxx-xxxx City, Country, Zincode OBJECTIVE To secure a full-time position in infrastructure, systems or software development, EDUCATION 9/10-present NNNN University, Somewhere, CA Master of Science in Computer Science Conserverk: Computer N/Ws, Multimedia Networking & Communications, Advanced OS, Info, Retrieval & Distributed Databases, Computer Arch., Compilers, Algorithms, Automata & Complexity Theory, Cryptography, Internet Protocols Nunnn University, Somewhere India 9/06 - 6/10Bachelor of Eng in Computer Science GPA: 3.95 Coursework: Software Engineering, Language Translators, Parallel Processing, Simulation and Modeling. EXPERIENCE 01/10-present Center of XXX. NNNN University Research Assistant Project : Design & Development of Ublquitous Computing Environment for Engineering Services Development of distributed/obiquitous computing environment to form an interconnected web of small devices that provide valuable information to people regardless of their location. Project development mainly in JAVA, VB Developed converters from PSL to ifcXML and accXML and vice versa. Project: Increative Information Workspace(http://www.acom.edu/url.htm)-Java/VC++ Identified and implemented view/data controllers for controlling information viewed across applications and displays Developed parsers for conversion among different data formats used. 06/09-09/10 CompanyName. (Internst Sustaining Group), Someplace, CA Susumer Intern Worked on an escalation raised by a customer of Sun where a bug was detected in the TFTP utility of SolarisOS 2.6. Architecture, design and implementation of the Internet Sustaining internal website, Implementation of HTML-based Lab Machine Reservation System using CGI-Perl and shell seriots, administrative tools to undate websites using HTML entry forms. Review of webpages of different technologies supported by the group. Set up and restructure of Private Internet Lab. Installation of multi-boot partitions on different Sun servers. installation of complete private subnet including NIS services, boot server and routers using Sun OSes XXX to YYY 09/00-12/00 Security Lab, Computer Science Department, Numm University Worked on a project for implementing Trust-Management mechanisms in Java/Jini Technology. 05/99-06/99 Ccccc India Ltd., Someplace, India Summer hstern Underwent training for 8 weeks under the Project Impact, DOE, Govt, of India. Worked on two projects : Software in Oracle 8 (SQL), Developer 2000, Forms 5 to appropriately distribute, manage, process guidelines that FAG receives daily from it's headquarters in Germany. Software in PRO°C to manage transactious concerning different fixed deposit schemes offered to FAG employees. PROJECTS Distributed Systems CS244B Nuun University 03/02 - present Distributed Multiplayer Game, Mazewar – C/Unix Object-Oriented RPC Cached File Access – C++/Unix Implementation of client and server prototypes for a distributed file system in which the files are accessed using an OORPC system and the UIO interface and the proxy objects implement file caching. 01/02 - 03/02Internet protocols and Standards - C/Unix EE384A Nuon University Implementation of spanning tree protocol., GARP/GMRP and OSPF protocok. 01/02 - 03/02Cryptography and Computer Security - C/Unix/OpenSSI CS255 Nama University Insolemented a Web-based authentication system similar to Microsoft Passuort. Computer Architecture and Organisation. - Verilog/Unix EE282 Nanu University 09/01-12/01 Implemented Pipelining, Forwarding Paths and Hazard Detection in a RISC processor (MIPS). 09/01-12/00 Compiler Design - C++/Unix CS143 Naun University Implemented all phases of a compiler-lexical analysis through code generation-for a C++ like language 'Decaf'. 09/01-12/01 Design and Analysis of Algorithms - C/Unix CS161 Nuon University

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Design and Analysis of Algorithms - C/Unix

09/01-12/01

email@email.zzz Street Phone: xxx-xxx-xxxx City, Country, Zincode OBJECTIVE To secure a full-time position in infrastructure, systems or software development. EDUCATION NNNN University, Somewhere, CA 9/10-present Master of Science in Computer Science Conserverk: Computer N/Ws, Multimedia Networking & Communications, Advanced OS, Info. Retrieval & Distributed Databases, Computer Arch., Compilers, Algorithms, Automata & Complexity Theory, Cryptography, Internet Protocols 01/8-20/6 Numnn University, Somewhere India Bachelor of Eag in Computer Science GPA: 3.95 Coursework: Software Engineering, Language Translators, Parallel Processing, Simulation and Modeling. EXPERIENCE Center of XXX. NNNN University 01/10-present Research Assistant Project : Design & Development of Ublquitous Computing Environment for Engineering Services Development of distributed/obiquitous computing environment to form an interconnected web of small devices that provide valuable information to people regardless of their location. Project development mainly in JAVA, VB Developed converters from PSL to ifcXML and accXML and vice versa. Project: Ineractive Information Workspace(http://www.noon.edu/url.btm)-Java/VC++ Identified and implemented view/data controllers for controlling information viewed across applications and displays Developed parsers for conversion among different data formats used. 06/09-09/10 CompanyName. (Internet Sustaining Group), Someplace, CA Summer Intern Worked on an escalation raised by a customer of Sun where a bug was detected in the TFTP utility of SolarisOS 2.6. Architecture, design and implementation of the Internet Sustaining internal website, Implementation of HTML-based Lab Machine Reservation System using CGI-Perl and shell scripts, administrative tools to undate websites using HTML entry forms. Review of webpages of different technologies supported by the group. Set up and restructure of Private Internet Lab. Installation of multi-boot partitions on different Sun servers. installation of complete private subset including NIS services, boot server and routers using Sun OSes XXX to YYY 09/00-12/00 Security Lab, Computer Science Department, Numm University Worked on a project for implementing Trust-Management mechanisms in Java/Jini Technology. 05/99-06/99 Ccccc India Ltd., Someplace, India Summer Instern Underwent training for 8 weeks under the Project Impact, DOE, Govt. of India. Worked on two projects: Software in Oracle 8 (SQL), Developer 2000, Forms 5 to appropriately distribute, manage, process guidelines that FAG receives daily from it's headquarters in Germany. Software in PRO\*C to manage transactions concerning different fixed deposit schemes offered to FAG employees. PROJECTS Distributed Systems 03/02 - present CS244B Naun University Distributed Multiplayer Game, Mazewar – C/Unix Object-Oriented RPC Cached File Access - C++/Unix Implementation of client and server prototypes for a distributed file system in which the files are accessed using an OORPC system and the UIO interface and the proxy objects implement file caching. 01/02 - 03/02Internet protocols and Standards – C/Unix EE384A Nann University Implementation of spanning tree protocol., GARP/GMRP, and OSPF protocols. 01/02 - 03/02 Cryptography and Computer Security - C/Unix/OpenSSI CS255 Name University Insolemented a Web-based authentication system similar to Microsoft Passoort. 09/01-12/01 Computer Architecture and Organisation - Verilog/Unix EE282 Nanu University Implemented Pipelining, Forwarding Paths and Hazard Detection in a RISC processor (MIPS). 09/01-12/00 Compiler Design - C++/Unix CS143 Nuun University Implemented all phases of a compiler-lexical analysis through code generation-for a C++ like language 'Decaf'. 09/01-12/01 Design and Analysis of Algorithms - C/Unix CS161 Noon University Designed and developed efficient data structures to expedite deletions, insertions, searches of files in a file system.

GOOD – compacto claro

D – incluye notas y classes

C/OpenGL/Unix

Incluye lo que hizo

2. Polygon Scan Converter C/Unix

3. 3D Car Racing Video Game

- Incluye tecnologías usadas
- Herramientas/técnicas aprendidas

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## **NOT OK**

- Faltan "accomplishments"

: Java, C, C++, Perl, XML, VC++, SQL (Oracle), HTML

: Unix, DOS, WinNT, Win9x

- -Nada que indique excelencia
- -Nada que indique dedicación, chispa...

# La Entrevista (1)



## Normalmente la primera será telefónica o por skype

- Estar preparado con información a mano: currículum, detalles de trabajos y proyectos, papel y bolígrafo para tomar notas
- Hablar bien Inglés es importante...

## Preparación sobre la empresa

- Las empresas quieren saber que estas interesad@...
- Léete la página web. Entiende lo que hacen
- Descárgate el software, haz las demos, léete la documentación, entiéndelo
- Léete artículos o presentaciones de la empresa
- Averigua quién te entrevistará, lee trabajos y presentaciones de la persona. Mira en Linked In.
- Prepara preguntas inteligentes sobre la empresa y tecnología
- Aprende cosas sobre la tecnología y otras relacionadas con la empresa...

# La Entrevista (2)



## Asegúrate de entender las preguntas

- Confirma las preguntas. Repítelas si es necesario
- Contesta de forma resumida y pregunta si quieren más detalles...
  - Hay que estar listos a profundizar... Tanto como quiera el entrevistante; ni más ni menos
  - Confirma que has contestado la pregunta. Si no continúa

## El humor es importante...

- Sin pasarse pero tener buena "química" con el interlocutor ayuda
- Si tienes algo en común (donde estudiaste, trabajaste, áreas de interés común, etc.) menciónalo

## Admite lapsos

- Si te hacen una pregunta en C# y no lo conoces dilo directamente.
   Menciona que has trabajado más en C++ o Java o lo que sea. Di que puedes aprender con rapidez pero no estás familiarizado...
- Lo mismo si preguntan sobre algo que desconoces (protocolos, etc.)
- Pero hay que estar listo para ser creativo: No sé de eso pero me imagino... Será parecido a ...

# La Entrevista (3)



## Menciona lo que sabes de la empresa

- Deja claro que estás interesad@ es más, entusiasmad@
- Menciona por qué te gusta le empresa/tecnología

## Piensa en ellos no en ti...

- La mejor ambición es el querer aprender y adquirir experiencia
- Mejor aún si es en el campo de la empresa y se alinea con lo que has hecho como proyecto...
- Actitud abierta a intentar todo sin limitaciones y prejuicios

## Evitar a toda costa:

- Aperecer "selectivo" quiero hacer eso pero no lo otro...
- Actitud egoísta y de "uso" de la empresa:
  - Quiero ir a California por... cuestiones personales ... como etapa previa para saltar a otro trabajo, ...
- Enfocarse en detalles que pongan en cuestión la motivación...
  - Cuántas semanas de vacaciones
  - Cuántas horas se trabajan...
  - Cuánto me pagan (ya tendrás ocasión de hablar si te hacen oferta)

# La Negociación



- Mi consejo: Evítala!
- Solo sería útil si tienes varias ofertas de un interés equivalente...
  - Aun así no conduce a la mejor oferta...
- Le mejor técnica:
  - Dejar claro que esa es la oportunidad que más quieres. Que estás muy interesad@ y quieres aceptar.
  - Mencionar las cosas que son importantes para ti tanto profesional como personal– PERO NO IMPONER COMO CONDICIÓN
    - Trajajar en UI, Interactionar con clientes, hacer I+D
    - Adquirir acciones de la empresa
    - Poder visitar a tu familia
  - Mencionar otras oportunidades que tienes, lo que se te ofrece y que tienes de atractivo... Probablemente te preguntarán; así que no lo ocultes – eso te beneficia...
  - Preguntar sobre la oferta para entenderlo todo bien...
  - Aceptar lo que se te ofrezca. Es solo el principio. Si vales se te reconocerá... Si pides demasiado de entrada desconfiarán...

## Conclusión



- La preparación empieza durante la carrera. No dejarlo hasta última hora
- Establece relaciones con las empresas durante tu estudio e investigación. Si puedes realiza prácticas
- Busca a las empresas que te interesen. Busca empresas pequeñas. Hay más oportunidades
- Documenta tus proyectos y dales visibilidad: Páginas web, open source, vídeos, ...
- Utiliza conexiones para consejos y contactos.
- Prepara un currículum bien enfocado que destaque tu conocimiento y aspectos únicos para el trabajo
- Prepara bien y ejecuta la entrevista demostrando tu interés
- Envía un email personal post-entrevista reforzando interés.